**Lakelands Primary School**

**Board Meeting**

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| **Meeting Date** | 9 June 2020 | | | |
| **Personnel Attending** | Board Chair: Megan Cleary  Executive Officer: Jane Clark  Board Members Present: Bradden Mitchell, Marnie Hamilton, Alex Sallur, Kerry Bell, Emma-Lee Whybrow, Brigitta Swed, Fleur Leo, Pauric Doherty, Ian Allen, Nicole Radcliffe, Jessica Smylie, Chris Whybrow, Belinda Brown  Visitors: L’ticia Howes | | | |
| **Agenda Items** |  | | | **Actions/Decisions** |
| **Welcome & Apologies** | Meeting commenced at 6.07pm. Apologies – Emma-Lee Whybrow, Brigitta Swed, Ian Allen, Jessica Smylie, Sarah Boschmann, Belinda Brown | | | Megan Cleary |
| **Minutes of Previous Meetings** | Minutes of previous meeting were reviewed and approved by the members present. Approved by Pauric Doherty and Alex Sallur. | | | Megan Cleary |
| **Board Requirements** | Megan advised the Board Aaron Spice has resigned from the Board and read out a letter from him.  Megan reminded all everyone via email that Screening with the Department must be completed.  Please see link below:  <https://www.education.wa.edu.au/screening-school-council-board-members>  Thank you for those members who have provided Screening details so far.  Delivery of Performance Agreement – Brad Mitchell advised the Board that the Agreement would not be forthcoming at this stage due to COVID-19. | | | Megan Cleary  Brad Mitchell |
| **School Directions** | Business Plan Layout – Brad Mitchell presented draft layouts for the business plan for Board members to look at (template not available). Two drafts were looked at and the ‘leaf’ design was agreed upon. Student Representatives were delighted to be involved in the process and suggested including colour coding from our Values signs  Semester 1 Reports – Due to COVID-19 progress on Literacy and numeracy and general comments will be done – no grades will be given.  Year 6 Camp – again to COVID-19 and easing gradually into the road map the COVID-19 team at Central Office have advised to hold off – At present dormitories can only have 25% capacity due to social distancing, this may possibly change to 75% capacity by camp time. Another consideration to be taken into account is the nearer the camp time approaches the less time it gives parents to pay the camp fee. Now that Phase 3 restrictions have been introduced there may be an announcement from the COVID-19 team next week with a camp update. | | | Brad Mitchell |
| **School**  **Performance** | Organisational Health Index Survey Results  Tell Them From Me: students, teachers and parents Survey Results   * Overall health score of 84 compared to a Fogarty cohort score of 65 * 9 Outcomes and 37 practices identified in the OHI survey * OHI Practices for improvement include the areas of: Student Focus, Consequence Management, Shared vision, and People performance review * Tell Them From Me Survey (TTFM) Teachers Survey focus - Parent Involvement: Area of focus is for staff to ask parents to review and comment on students’ work * TTFM Parent survey revealed my child feels safe at school 8.1 = strength. Area for improvement was Parents are informed – implementation of a whole school communication strategy Seesaw to improve this area. * TTFM Student survey target areas for improvement – positive sense of belonging & interested and motivated | | | Brad Mitchell |
| **Strategic Focus** | Fogarty Update  Marnie gave us an update on the Fogarty School Improvement Program and discussed the different components of the 3 year Strategic Directions Document. The Board were walked through the vision statement, new moral purpose, aspirations (to move from performing below like schools to performing above like schools in all areas of NAPLAN) and the key focus areas to be undertaken.  These focus areas had direct links to the feedback from the OHI and TTFM surveys and included specific objectives and initiatives. The initiatives are the major work streams that will have the biggest impact on improving student outcomes. Owners of each initiative will be responsible for monitoring, measuring and providing feedback. The Board will receive regular updates as we move along our journey.  Brad advised the Board of the school’s Moral Purpose Statement –  *“Our high expectations inspire and empower every child to reach their full potential every day.”* | | | Marnie Hamilton |
| **Financial Matters** | Overview of school finances  Future Early Childhood Playground refurbishment – quotes being requested via Programmed Facility Management (Project Co-ordinator) – anticipated start October school holidays  Grant received for $30,000 towards Playground/Shade structure to be included in refurbishment  Electronic sign installed  Staffroom refurbishment taking place over July school break – staff wellbeing initiative  Seating purchased for the outdoor area under patio in Junior playground - $  Lawn mower and trailer purchased for gardener use  Dyson hand dryers to be installed in staff toilet block | | | Jane Clark |
| **General Business** | No General Business | | |  |
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| **Next Meeting** | Term 3, 8 September 2020 at 6.00pm | | |  |
|  | **Meeting finished at 7.30pm** | | |  |
|  | Chairperson |  | Megan Cleary |  |