

School Board - Minutes



Meeting Date	14 May 2014	
Personnel Attending	Jim Bell, Nathan Crawford, Janine Muir, Beth Winnett, Megan Turner, Michelle Dunlop, Jarrod Dunlop	
Agenda Items	Discussion Points	Actions
Welcome & Apologies	<ul style="list-style-type: none"> Apologies from Cassie Bracknell 	
Minutes of Previous Meetings	<ul style="list-style-type: none"> Previous minutes were discussed and accepted. All actions were completed as per the minutes. The schedule of rates, although compiled, was not discussed but will be when Jo attends the next meeting. Jim reinforced that all board meetings are open public meetings. 	<ul style="list-style-type: none"> Jo to share the Community Use Schedule of Rates
Board/Legal Requirements	<ul style="list-style-type: none"> <u>Delivery & Performance Agreement (DPA)</u> <ol style="list-style-type: none"> The DPA is our primary agreement with Sharyn O'Neill, our Director General (who manages all IPS principals). The DPA, with our Business Plan, comprise our two main accountability documents. Members were provided with a copy prior to the meeting; the document was discussed with the Board unanimously endorsing our DPA. <u>Business Plan</u> – Was briefly discussed and is currently in draft seeking feedback from teachers. <u>Vision Setting</u> – Jim led a process to determine our school vision. A brief background was provided, the Board then worked together to agree that our vision would be “Inspiring Growth”. This has connections with our purpose as a school, our logo (tree/children/growth), our community values and applies to all stakeholders, students, staff, parents and our community. 	<ul style="list-style-type: none"> Jim to mail two signed copies of the DPA to the School Innovation & Reform Unit (SIRU) by May 30. Jim to present draft Business Plan to Board at the next meeting “Inspiring Growth” was agreed by all – revisit at next meeting to confirm.
Financial Matters	<ul style="list-style-type: none"> <u>School Financial Overview</u> – The Draft Budget (for 2014-15) and Comparative Report were presented noting only minor changes since the last meeting. The budgets will be distributed and discussed at each meeting, discussing changes in expenditure (D accounts) and revenue (C accounts) as required. 	
General Business	<ul style="list-style-type: none"> <u>Charity Discussion</u> – Nathan led the discussion re: raising awareness of issues experienced in our school and community by supporting relevant charities. Both the P&C and Board see value in this but with so many we need to prioritise. It was agreed to support charities with a connection to our school and as we aspire to be “Allergy 	

	<p>Aware”, supporting and promoting Allergy and Anaphylaxis Australia would be an annual priority.</p> <ul style="list-style-type: none"> • Four free dress days will be held each year with two dedicated towards raising awareness with funds being directed to the relevant charity. Allergy Aware will be an annual focus with the second area rotating between other charities e.g. Asthma and Autism Associations. • The other two free dress days will be fundraising for our P&C. • <u>Specialist Facilities</u> – The question was raised about specialist facilities in the new school. The board previously agreed that our specialist areas will be Physical Education, Art and Science. The new school will have dedicated PE stores, an art room, with kiln and stores and we will convert a classroom into a science lab with sinks and store room. 	
Other	<ul style="list-style-type: none"> • Nil 	
Next Meeting	<ul style="list-style-type: none"> • Tuesday June 10, 2014 (Week 7, Term 2) 	