

## SCHOOL BOARD

<b>Meeting Date</b>	20 March 2019	
<b>Personnel Attending</b>	Brad Mitchell, Emma Marcussen, Marnie Hamilton, Megan Cleary, Alex Sallur, Jye Flood, Brigitta Swed, Fleur Leo, Jane Clark	
<b>Agenda Items</b>		<b>Actions/Decisions</b>
<b>Welcome &amp; Apologies</b>	Meeting opened by Board Chairperson - Emma Marcussen at 6.40pm. Brad Mitchell welcomed new Board Members, Jye Flood, Fleur Leo and Brigitta Swed	
<b>Minutes of Previous Meetings</b>	Minutes of previous meeting were reviewed. Recycling Program Initiatives – Brad has contacted City of Mandurah re Recycle Bins for the school. Council advised there is a pre-existing arrangement with Education Department for Lakelands PS to outsource to Suez. Emma and Matt Marcussen following up. Minutes approved.	Emma Marcussen
<b>Principal's Report/ Board Legal Requirements</b>	2018 Annual Report – will be finalised by end of Term 1 (Powerpoint attached) All Board Members reminded must have Mandatory Criminal Screening – details attached	
<b>School Directions</b>	Principal's Report as per attached	
<b>School Performance</b>	2019 Attendance Target – (Powerpoint attached)	
<b>Financial Matters</b>	<p><b>Comparative Budget Report</b> Budgets – set up and teachers now sending, expecting 50% of budgets to be spent by end of term 2.</p> <p><b>Student Centred Funding</b> \$92,500 cash was paid in February Gateway. A further \$92,500 cash and full yearly budget will be available on Student Centred Funding on Tuesday 26 March 2019.</p> <p><b>Replacement I pads</b> - \$44,500 has been transferred from reserves for purchase of 100 new ipads – delivered</p> <p><b>New Server</b> – Installed last week of term 4 2018 – Cost \$13,430 ext GST - completed</p> <p><b>Photocopier</b> – New Admin photocopier purchased \$15,367 – installed. Library photocopier to be replaced 2020.</p>	<p>Jane Clark</p> <p>Jane Clark</p>

**Topdressing** – Lawns and Oval was carried out during the school holidays. Jane Clark had meeting with Representative from Programmed and company re the poor quality of the job. She is also liaising with the Facility Asset Manager for this area. The quote was \$18,023.50 inc GST which is excessive for the job that was completed – ongoing.

**Synthetic Turf** – replaced lawn between TB2 and TB3 \$9,315 - completed

**Park Setting** – purchased to place on synthetic turf \$1,194.60 - completed

**Deeds of Licence Renewals**

Canteen Retail Deed of Licence – in process of being renewed, 5 year only option – has been sent to Central Office for approval – a few changes to be made then MBC and Lakelands to sign. Licence then to be sent back to Central Office for DG Lisa Rodgers to sign and lodgement.

**Playground** – sail shades installed- cost \$21,850 – P&C donation.

Brad Mitchell, Principal signed Project Initiation Document on 5 March 2019

A purchase order has been forwarded for the \$100,000 for works to commence

An extra \$3,830 has to be allocated for engineering documentation that is required before works can commence.

This engineering information is necessary to ensure that the site preparation, footings etc are of the correct standard and strength to enable compliant installation of equipment. Without the certified engineering drawings the equipment cannot be installed.

**Wastewise Grant** – Application successful and \$11,938.10 inc GST has been received to build an outdoor classroom in the nature play area at the front of the school. A Wastewise Committee Meeting is being held on Thursday, 21 March 2018 to organise timeline of project. Outdoor World has quoted the following:

Gable Roof cover 6mx4m (planning permission required) \$6,680 ex GST

Garden Shed 2.25m x 1.5m \$1,650 ex GST

Concrete for under gable roof structure and garden shed \$3,670 ex GST

Water Tank 1000L \$1,350 ex GST

**Total Cost \$13,350 ex GST**

**Proposed Play Area – Tuart Tree**

Possible proposed play area/outdoor classroom is in the process of being investigated. Access for students may be costly as the tree sits in an area that is significantly lower than the rest of the site. Ramps/pathways will have to strictly comply with the Australian Standards.

A visit is proposed to the site by Steve Bellussi (Building Management and Works) to determine what is required and get an idea of the costs. Tony Ioppolo, from Central Office will make contact to discuss further and decide if feasible.

**Fan for Undercover Area** – We have contacted Big Ass Fans (yes that's the name of the company!) to provide a quote for a fan for the Undercover area - \$14,052.50 – may be a possible P&C Project.

	<b>Voluntary Contributions and Charges</b> – As per attached the current total of Contributions received to the end of February is \$,9298 from a possible total amount of \$43,080 - ie 21.58%. A reminder has been sent out to families encouraging payment and families will again be contacted again at the beginning of Term 2.	
<b>Policy Matters</b>	Violence in School (Powerpoint attached) Electronic School Assessment Tool (Powerpoint attached)	
<b>General Business</b>	<b>Recycling Program Initiatives</b> School is currently involved with Wastewise Program and Mat Marcussen has spoken with Science Teacher. Better sorting of waste is to be the focus. Purchase of recycling bins and bank of bins to be looked at for 2019 to enable better separation of recyclable waste. Paul Thompson, Gardener keen to implement compost heap and is now on Wastewise Committee The Board is confident these program improvements will be embraced by students and staff in 2019.	
<b>Next Meeting</b>	Week 7, 12 June 2019 at 6.30pm	
<b>Signature</b>	Board Chair – Emma Marcussen	<i>EMarcussen</i>