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| **Meeting Date** | 8 February 2017 | | | |
| **Personnel Attending** | Suzanne Hymers, Megan Turner, James Peletier, Jane Clark, Emma Marcussen, Cassie Bracknell, Marnie Hamilton  Absent: Michelle Dunlop, Janine Muir | | | |
| **Agenda Items** | **Discussion Points** | | | **Actions/Decisions** |
| **Welcome & Apologies** | * Apologies – Michelle Dunlop | | |  |
| **Minutes of Previous Meetings** | Minutes were reviewed and approved by the members present. | | | Emma Marcussen |
|  | An email was received from Michelle Dunlop resigning from the School Board.  Cassie Bracknell, Janine Muir and Megan Turner will be up for re-nomination. Forms are to be distributed for nominations.  AGM date still to be set, to be advertised on Facebook page – if interested contact James Peletier  Jane Clark to continue as Executive Officer  Meetings to be held Tuesdays (odd week) once per term at 8.45am. Next meeting Term 2 Week 5, 23 May 2017.  Approach to be made for a community representative to be appointed to Board.  Principal’s Report – see attached | | | James Peletier  James Peletier/Emma Marcussen  James Peletier |
| **School Directions** | James Peletier presented signed-off final of Business Plan 2017-2017 – attached. Printing to be done in-house (quality paper).  Assemblies to be held every second week (even weeks).  James presented IPS Review findings – copy attached. | | | James Peletier  James Peletier |
| **School Performance** | Organisation well under way for NAPLAN – Term 2. | | | Marnie Hamilton |
| **Financial Matters** | Preliminary Cash Plan presented – Board advised budgets still not set and would change. | | | Jane Clark |
| **Policy Matters** |  | | |  |
| **General Business** | Easter Hat Parade proposed – on Free Dress Day – to be decided at a later date.  Megan Turner advised P&C would be carrying out delivery of a ‘Pick Up Poo’ brochure for the school oval. Continual problem of people exercising their dogs on the oval and not cleaning up. | | | James Peletier/Megan Turner |
| **Next Meeting** | * **Tuesday, 23 May 2017** | | |  |
| **Signature** | Board Chair |  |  |  |