

# School Board - Minutes



<b>Meeting Date</b>	June 4 2015	
<b>Personnel Attending</b>	Jim Bell, Nathan Crawford, Megan Turner, Joanne Power (Executive Officer), Beth Winnett, Cassie Bracknell	
<b>Agenda Items</b>	<b>Discussion Points</b>	<b>Actions/Decisions</b>
<b>Welcome &amp; Apologies</b>	<ul style="list-style-type: none"> <li>All welcomed – Apologies Janine Muir, Michelle Dunlop</li> </ul>	
<b>Minutes of Previous Meetings</b>	<ul style="list-style-type: none"> <li>The minutes of the previous meeting were reviewed and endorsed.</li> <li>Speech Review – Suggest that parents are asked if they have had their students speech reviewed and suggest this is checked prior to entry to school</li> <li>NQS – school is currently addressing Quality area 1 and 5.</li> </ul>	<ul style="list-style-type: none"> <li>Jim to update Kindy enrolment form to reflect this.</li> <li>Jim and Marnie to audit teacher information.</li> </ul>
<b>Board/Legal Requirements</b>		
<b>School Directions</b>		
<b>School Performance</b>	<ul style="list-style-type: none"> <li><b>Business Plan Review</b> – Jim provided an update of the business plan and the progress the school has made toward this. Areas were colour coded to reflect progress which has been steady over time. Jim suggested that, moving forward, the whole admin review and the board provide some input reflecting progress.</li> <li>Highlights of the review included;             <ol style="list-style-type: none"> <li>The additional resources to assist teachers cater for students’ needs.</li> <li>The growth of our distributed leadership across the school</li> <li>Our key role in district networking</li> <li>The very strong and growing collaborative planning across teams</li> <li>The emergence of a coaching culture at school</li> <li>Our growing community engagement.</li> </ol> </li> <li>Areas of focus include;             <ul style="list-style-type: none"> <li>IT – the school has 164 ipads, 33 Desktop computers, 2 PC but need IT support to ensure its reliability and effective use. To be discussed at future meetings</li> <li>Community engagement is growing and will continue to be a focus. Links with universities and local secondary schools is growing.</li> <li>Parenting workshops to support to students learning at home.</li> </ul> </li> <li>Community Use of facilities – we have had enquiries from various groups and agreements will be created as the need arises.</li> </ul>	

<b>Financial Matters</b>	<ul style="list-style-type: none"> <li>• <b><u>School Financial Overview</u></b> – the school has received water bills that indicate the initial allocation of \$15,000 is insufficient. The school finance committee has agreed to increase this to \$45,000 which will create an unallocated balance of \$128,000.</li> <li>• <b><u>Canteen Fees</u></b> – the board was advised that students are required to order online and the parents are charged a fee of \$2.00 to add credit to their account. The parents are also charged a service/order fee of \$0.60c.</li> </ul>	<ul style="list-style-type: none"> <li>• Joanne to investigate other online ordering systems and what the service charges are etc for parents to use the canteen.</li> </ul>
<b>Policy Matters</b>	<ul style="list-style-type: none"> <li>• <b><u>Before and After School Policy</u></b> – Nathan tabled a document for the board to consider. The school has specific procedures in place for student release to OSH carers. This information to be placed on the school website</li> </ul>	<ul style="list-style-type: none"> <li>• Nathan to place on school website</li> </ul>
<b>General Business</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Thursday 6 August 2015 1.30pm</li> </ul>	