

Meeting Date	24 May 2017	
Personnel Attending	Suzanne Hymers, Megan Turner, James Peletier, Jane Clark, Emma Marcussen, Matt Marcussen, Cassie Bracknell, Marnie Hamilton, Janine Muir, Jessica Peletier	
Agenda Items	Discussion Points	Actions/Decisions
Welcome & Apologies	Meeting opened by Emma Marcussen at 8.45am	
Minutes of Previous Meetings	Minutes of previous meeting were reviewed and approved by the members present.	Emma Marcussen
	<p>2017 Annual General Meeting Re-nomination forms were distributed to Board Members ie Cassie Bracknell, Janine Muir and Megan Turner Nomination form for Matt Marcussen as parent representative.</p> <p>Megan Turner advised Christine Gestmayr, Centre Manager of the new Lakelands Shopping Centre is willing to join School Board. James Peletier to send her nomination form – Megan Turner to provide email address. Megan Turner will try to approach another community business member to join Board also. This will be in line with DES review held in December 2016.</p> <p>Principal's Report - James Peletier acknowledged Marnie Hamilton good work as Principal whilst he was on leave good when he was on Long Service Leave.</p> <p>School is picking up in growth with over 700 students</p> <p>Reports are underway for Semester 1 There is mixed success with ICT especially with Ipads – main problem is internet connection. This is a Lakelands wide problems and other local schools have the same problem</p> <p>James Peletier presented new Delivery and Performance Agreement – to be provided to Board Members Board members advised they have to have Department Criminal Screening done – two members have already actioned.</p>	<p>James Peletier/Megan Turner</p> <p>Megan Turner</p> <p>James Peletier</p> <p>James Peletier/Jane Clark Board Members</p>

School Directions	Annual Report is now on website.		
School Performance	NAPLAN Update – L'ticia Howes organised this year. Went smoothly. Results should be available in August. At the end of Term 3 Year 3 and 5 teachers will be able to analyse results and determine progress from stable cohort of students.		Marnie Hamilton
Financial Matters	<p>Comparative budget report, and 2017 Minimum Expenditure Requirement presented. ICT requesting further fund to improve troubleshooting problems. Approved by Finance Committee. L'ticia Howes will provide costing. Department is promoting marketing - Electronic sign at front of school not feasible as expensive – approximate costing \$20k - \$60k.</p> <p>Voluntary Contributions – Statements to be sent out Term 2. Examples of how voluntary contributions are spent advised to the school community in 14 February 2017 newsletter.</p>		Jane Clark
Policy Matters	<p>Cyber Bullying – lively discussion ensued – Board to consider whether a community meeting or a Year 6 parent meeting should be held. Please let James know via email by Friday, 26 May your preference.</p> <p>This problem is happening outside school – police issues, not school and parents are being made aware whole school instruction being given.</p> <p>Was suggested information for parents could be made up to enable staff to hand out to parents as may be difficult for parents to navigate Department website</p> <p>An in school presentation has been conducted by Police regarding graffiti</p>		<p>Board Members</p> <p>Admin Team</p>
General Business	<p>Parents to be advised that if seeking to speak with Principal or Deputies ask if they have spoken with the teacher first, if so then an appointment can be made after 10.00am to meet with them. The first hour of school is very busy and the Principal and Deputies will be visiting classes.</p> <p>Megan Turner, P&C President received an invitation from The Hon Dr Andrew Leigh MP re increasing community engagement. Megan will be attending a discussion on Wednesday, 7 June 2017</p>		<p>Principal/Deputies/Office staff</p> <p>Megan Turner</p>
Next Meeting	<ul style="list-style-type: none"> Week 5, Tuesday 15 August 2017 at 8.45am 		
Signature	Board Chair		