

School Board - Minutes



Meeting Date	February 19 2015	
Personnel Attending	Jim Bell, Nathan Crawford, Megan Turner, Janine Muir, Joanne Power (Executive Officer), Beth Winnett, , Cassie Bracknell, Jared Dunlop	
Agenda Items	Discussion Points	Actions/Decisions
Welcome & Apologies	<ul style="list-style-type: none"> All welcomed – no apologies 	
Minutes of Previous Meetings	<ul style="list-style-type: none"> Dress code has been distributed to all families at enrolment and is on the website. Canteen is operational Jim and Nathan have been in discussion in regards to the school chaplain. Formal interview will occur Thursday 26 Feb with a shortlisted candidate. 	<ul style="list-style-type: none"> Jim to email dress code to all members. (Completed)
Board/Legal Requirements	<ul style="list-style-type: none"> Census enrolment data has been submitted to the department for funding. Jim explained the process of how funding is distributed and that enrolment numbers are checked twice per year in a Feb and Aug census. Our census figure was 504. Transiency Rate 2014 - There was a 24% transiency rate in 2014. Minister delegation – this delegation is given to Principals to empower schools in making decision in regards to the selection of teachers. Principals have the option to invite a member of the school community to be involved in the selection of teachers. Teacher selection is normally undertaken in August. Discussion only at this point but is food for thought for us as a Board. 	<ul style="list-style-type: none"> Enrolments to be verified in August 2015 No action required
School Directions	<ul style="list-style-type: none"> ILNP - National partnerships program has been supported by the department but federal funding to support schools is no longer available. Lakelands has decided to continue this program as it supports the schools' goals and business plans and provides quality support and professional development. Annual report – Jim advised that all schools must complete an annual report. This will be completed by the end of the term and will be a reflection of the progress made to date. 	<ul style="list-style-type: none"> The Board to sign off on the Annual report prior to publication.
School Performance	<ul style="list-style-type: none"> National Quality Standard (NQS) - This a national program that aims to ensure best practice in early childhood for all schools and day care centres. WA school have adopted this from Kindy to Year 2. Lakelands has been asked to be part of the core schools project and Linda Starbuck is the leader of this. Jim and Linda have attended training and the school will now audit our practice to determine how we fair against the standard. The audit will identify where improvements are required. 	<ul style="list-style-type: none"> Jim to keep Board updated of NQS developments, audits and findings.

<p>Financial Matters</p>	<ul style="list-style-type: none"> • School Financial Overview – The Comparative Budget was presented together with a draft budget for 2015. Figures provided for utilities are estimations as the school does not have historical data. • General discussion was held in regards to the budget submissions and expenditure. 	<ul style="list-style-type: none"> • The board endorsed the budgets
<p>Policy Matters</p>	<ul style="list-style-type: none"> • Homework policy – Our draft policy has been tabled. Teachers have had the opportunity to peruse this document and provide input. Jim outlined the purpose of the policy and the current research re: homework. Key points of our policy include; <ol style="list-style-type: none"> 1. Homework is not a policy requirement at primary level. It is at teacher discretion and must be negotiated with parents. 2. Homework given must relate to the classroom and must not exceed recommended time allocations (for each year level) to prevent well know historical issues, e.g. family tension. 3. Teachers providing homework for in-term family holidays was discussed and it was agreed that this is a parent responsibility. The policy will be updated to include the suggestion that parents ensure their children read and keep a journal while absent on mid-term holidays. 4. Policy can be found on our website under “Information - Forms and Polices” 	<ul style="list-style-type: none"> • Jim to update policy, upload onto website and communicate in the next newsletter.
<p>General Business</p>	<ul style="list-style-type: none"> • Sanitary Bins – schools have been advised that cleaners will now take on the responsibility of emptying sanitary bins – this effects non metropolitan schools only and at this stage Lakelands is being serviced by a contractor with this to change in the future. • Many locals schools are asking their P&C to pay for continuing the contracted services however, we won’t do this. Our focus is on building resources and funds raised should be directed towards this goal. 	<ul style="list-style-type: none"> •
<p>Other</p>	<ul style="list-style-type: none"> • School App – P & C to explore this further and fund in the future • P & C Donations - P & C have donated funds for school purchases - \$4000 for books and \$1000 for i-pads(technology) 	<ul style="list-style-type: none"> • Nathan to discuss with P & C suitable application in future
<p>Next Meeting</p>	<ul style="list-style-type: none"> • Thursday 19 March 2015 1.30 pm 	